CERTIFICATES OF PROFESSIONAL COMPETENCE

QUALIFICATION FACTSHEET

UPDATED OCTOBER 2011

WORK AND LIFE SKILLS

OCR

WHAT IS THE CPC AND WHO IS IT FOR?

The CPC is the Certificate of Professional Competence in Road Haulage and Passenger Transport.
These qualifications are offered by OCR on behalf of the Department for Transport and include a range of subjects related to the business of road haulage or passenger transport management.

The qualifications are for individuals who want to:

- Enter the profession of Transport Manager, or
- Demonstrate their professional competence to meet Operator Licensing requirements - holding a CPC is one of the elements an applicant must satisfy for the Transport Commissioner to grant an 'O' license.

In our current provision there are four OCR Level 3 Certificates of Professional Competence :
CPC in International Road Haulage, Level 3 for Transport Managers – 05592
www.ocr.org.uk/qualifications/type/vrq/cpc/irh_l3/index.html

CPC in National Road Haulage, Level 3 for Transport Managers – 05596
www.ocr.org.uk/qualifications/type/vrq/cpc/nrh_l3/index.html

CPC in International Passenger Transport, Level 3 for Transport Managers – 05593
www.ocr.org.uk/qualifications/type/vrq/cpc/ipt_l3/index.html

CPC in National Passenger Transport, Level 3 for Transport Managers – 05594
www.ocr.org.uk/qualifications/type/vrq/cpc/npt_l3/index.html

Assessment covers the areas specified in EU Directive 98/76/EC.

THE FUTURE OF THE CPC

The directive to which these qualifications relate will expire on 4th December 2011. After this date, new qualifications with new entry codes will be offered. Information relating to transition arrangements can be found later in this document in the '**Transition Arrangements**' sections.

The rest of this document gives you information on the new CPC qualifications available from March 2012.

WHAT'S NEW WITH THE CPC?

OCR's new CPCs in Road Haulage and Passenger Transport will both consist of a single multiple choice assessment and a single case study assessment. Both elements will test national and international knowledge/application. So, to achieve a new International CPC, candidates will only need to take two units.

MULTIPLE CHOICE

The multiple choice assessment will be available as a quarterly, paper-based test from March 2012. From June, it will also be available on screen and on demand, allowing your candidates to sit or re-sit an assessment at a time convenient for you and them, and to enable them to receive their results quickly.

CASE STUDY

The new case study assessment will no longer be preceded by a pre-release scenario. Instead, a shorter, more relevant scenario will be issued with the papers at the start of the two hour assessment. This shorter case study will contain no distractions and will only contain information which will enable the candidate to demonstrate application of the knowledge they have acquired.

An additional improvement to the case study is that it will now only assess the core areas (see the coverage outlined in the syllabus). Furthermore, we have simplified the pass mark so there will be no sections A and B; candidates will need to achieve 50% over the whole paper to pass.

Previously, some items in Part B of the case study assessment were regarded as peripheral. These areas will now be selected periodically and assessed as part of the new multiple choice assessment. The case study will focus on the application of knowledge, making candidates more adept at in the skills required in relevant transport careers and benefitting the transport industry in general by encouraging more relevantly-qualified transport managers.

Candidates will now be able to take any notes or books of their choice in to the case study assessment and questions will test application of knowledge only. For example, candidates will no longer be asked to identify and explain but just to explain, allowing them to demonstrate they can apply their knowledge and use relevant sources of information. This ensures that those who gain the OCR CPC are well-prepared for the real world of transport management.

To see which areas will be tested in which assessment please see OCR's CPC syllabus. A printed copy was despatched to centres and is available on our website.

OCR want the syllabus to reflect customer feedback. With that in mind, please note that the syllabus now available on the website is a newer version than the printed copy despatched to centres, amended in response to your comments. Please check back on our website for any further updates.

In summary, the new CPC qualifications are designed to be **more accessible** for candidates and to give **clearer guidance for centres**. They are built around reduced and more relevant content - giving you **more time** to concentrate candidates' learning and knowledge on a smaller but more pertinent range of topics. The syllabus contains **clearer guidance** for you on what to teach and/or what candidates should learn, indicates the depth and breadth of required knowledge, understanding and skills and signposts you to **useful sources of information** for teaching.

HOW DO I OBTAIN A CPC?

Candidates who wish to gain a CPC can either study in their own time or attend a training course with a CPC training centre. OCR do not endorse CPC training centres and they can be found by searching online.

Unit No. (TBC)	OCR Unit Code	OCR unit title	CPC in Road Haulage (International) (Scheme code TBC)	CPC in Passenger Transport (International) (Scheme code TBC)
R1	TBC	Certificate of Professional Competence (Road Haulage) multiple choice	●	
R2	TBC	Certificate of Professional Competence (Road Haulage) case study	●	
P1	TBC	Certificate of Professional Competence (Passenger Transport) multiple choice		●
P2	TBC	Certificate of Professional Competence (Passenger Transport) case study		●

OCR'S NEW CPC

The new syllabus becomes live for assessment in March 2012. In line with customer feedback, we are retaining the same assessment sessions (March (2nd), June (1st), September (14th) and December (7th)) and each session will consist of two assessments. For both Road Haulage and Passenger Transport there will be a multiple choice assessment and a case study assessment.

	Multiple choice	Case study
Number of questions in the test	60	5 – 8
Total number of marks available	60	60
Required marks to pass the unit	42 (70%)	30 (50%)
Test duration	2 hours	2 hours
Open book assessment?	No	Yes
Sessions	Four per annum (March, June, Sept and Dec). On screen and on demand from June 2012.*	Four per annum (March, June, Sept and Dec)

*TBC

ASSESSMENT

MULTIPLE CHOICE ASSESSMENT

The multiple choice element will be assessed by one OCR set and marked timetabled assessment consisting of 60 multiple choice questions (and thus 60 marks). In order to pass this unit, candidates must achieve a score of at least 70% across the paper.

This paper will test knowledge of both national and international elements of the syllabus.

The minimum and maximum number of questions which will be asked from each broad area (A, B, C, etc.) of the syllabus is shown below. However, please note that there is no stipulation that there will be a question from each sub section (A1, A2, A3, etc) in each assessment (i.e. there will always be a minimum of two questions from section A (Passenger) in each paper; however, these may both come from A1 with no questions from A2 or A5, or both from A3 with no questions from A1 or A5).

Syllabus reference	Road Haulage	Passenger Transport
A	2 – 4	2 - 4
B	2 – 4	2 – 4
C	8 – 12	8 – 12
D	2 – 4	2 – 4
E	10 – 15	10 – 15
F	8 – 12	8 – 12
G	8 – 12	8 – 12
H	4 - 7	4 - 7

CASE STUDY ASSESSMENT

This paper will be assessed by an OCR set and marked timetabled assessment of a case study with extended answer questions.

This paper will test applications of knowledge of both national and international elements of the syllabus.

There will be between five and eight questions. Each question will be worth between seven and twelve marks; there are 60 marks available in the case study paper. There will be no part A and part B. In order to pass this unit, candidates must achieve a score of at least 50% of the marks available across the paper.

All questions will be based upon a single scenario that will be given to candidates as a separate booklet made available at the start of the assessment. The assessment will be two hours in length.

This paper will be open book. Candidates will be allowed to take **any** notes or texts of their choice into the assessment. Please note that this paper will test **application** of knowledge. Candidates will not be expected to give, **nor will they be able to gain marks for, demonstrations of straightforward knowledge**, for example, lists of bullet points of facts.

The following syllabus areas will be tested in every case study paper:

C4	Drivers' hours, working time and records
E7	Operational costings
F1, F2, F3	Operating licensing*

*At least one of F1, F2 or F3 will be tested in each paper.

The following syllabus areas may be tested in a case study paper:

A5	Compensation claims (see syllabus)
E6	Budgets
E8	Organisational charts
E14	Fare and pricing rules (see syllabus)
E15	Package travel regulations (see syllabus)
F7	Operating passenger services (see syllabus)
G2	Vehicle selection
G5	Vehicle maintenance and roadworthiness
G6	Safe loading of vehicles (see syllabus)
G8	Dangerous goods and waste (see syllabus)
H1	Driver licensing
H3	Vehicle checks

Items highlighted in green will/may only be tested in Passenger Transport assessments.

Items highlighted in blue will/may only be tested in Road Haulage assessments.

Unhighlighted items will /may be tested in either Road Haulage/Passenger Transport assessments.

Please note - the areas listed above may be tested as discrete questions. They may also be combined into questions which test more than one syllabus area listed below. For example, there may be a question that tests Operator Licensing; alternatively Operator Licensing and Maintenance may be tested in the same question.

Please note - OCR do not recommend or endorse any training materials, texts or notes. Candidates and/or centres will be wholly responsible for ensuring any training materials, texts or notes that they use and/or take into the assessment are up to date and adhere to the most recent legislation and relevant laws, directives and regulations and meet the OCR syllabus, upon which assessments will be based.

Transition arrangements

Before 4 Dec 2011	After 4 Dec 2011	Notes
Does not hold CPC	Needs new International CPC	Regardless of whether planning to operate nationally or internationally
Holds OCR International CPC	OK	
Holds OCR National CPC	OK	International module must be completed by Dec 2012 if wishing to update to international
Has achieved some OCR CPC units	Needs new International CPC	No transfer of previous part achievement; candidate must start new qualification

Links and further information

Qualification documents

OCR's website will be updated with the following documents in relation to all the CPC qualifications over the coming weeks:

Centre handbooks
Tutor handbooks
Student guides
Units
Sample assessment materials for both the multiple choice and case study assessment will be available shortly.

You can access these resources here:
www.ocr.org.uk/qualifications/type/vrq/cpc/index.html

Further information

Gaining an O License:
Goods vehicles:
www.businesslink.gov.uk/bdotg/action/layer?topicId=1082032939

Public Service Vehicles (PSVs):
http://www.businesslink.gov.uk/bdotg/action/layer?topicId=1082081416

General Information:
www.businesslink.gov.uk/Transport_files/087312_Goods%20Vehicle%20Operator%20Licensing%20Guide-%20GV%2074.pdf

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